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Board Of Directors

| Mr. S. Raghava Rao | : | Chairman and Managing Director |
|---|---|---|
| Mr. Ch. Harinath | : | Executive Director |
| Mr. R. Krishna Mohan | : | Director -Finance and Administration |
| Mr. T. A. Choudary | : | Nominee Director (APIDC) |
| Mr. D. Sivarama Prasad | : | Director |
| Mr. Thamos. P. Nicodamus | : | Director |
| Mr. M. Nageswara Rao | : | Director |
| | | |
| Registered. Office | : | G 1, 8-2-248/A, Maharshi House Road No.3, Banjara Hills Hyderabad-500034. |
| Asst. Company Secretary | : | Rama Krishna Paruchuri |
| Auditors | : | G. P. Rao & Co., Chartered Accountants 6-3-1186/A/6, 3 rd Floor Behind Blumoon Hotel Begumpet Hyderabad-500016. |
| Bankers | : | Oriental Bank of Commerce Hussaini Alam Koka Bazaar Hyderabad-500064 |
| | | Corporation Bank 8-2-248/A., Road No. 3 Banjara Hills Hyderabad-500 034 |
| Registrars and Share Transfer Agents | : | XL Softech Systems Ltd 3, Sagar Society, Road No.3, Banjara Hills, Hyderabad 500034. |
| | | |

| | | PR Annual Genera | OXY FORM Il Meeting, 2 | 2002-2003 | | | |
|---|--|---|---|--|---|--------------------------------|-------------------|
| | Folio No | DP ID | | Client ID. | | | |
| • | | being a membe | | | | | |
| | | | | | | | |
| the Compar | ny to be held at F | ote for me / us on m Regd. Office: G1, 8 sday, September 30 | 3-2-248/A, | Maharishi Hou | se, Road | No.3, Banja | ra H |
| Signed this. Address | | day of | | | | | |
| Audress | | | | | | | |
| | | | | | | | |
| Signed | | | | | | Affix Re.1 Revenue Stamp | |
| | | he meeting A prox | v need not h | e a member o | f the Com | pany | |
| | ime for holding t | City Online | Services | Limited | | | |
| | | City Online 248/A, Maharishi Ho | s Services buse, Road | Limited No.3, Banjara | | derabad-50 | 0034 |
| Regd. Off I hereby rec 248/A, Mah | ice: G 1, 8-2-2 cord my presenc | City Online 248/A, Maharishi Ho | Services buse, Road ndance Sli ual General | Limited No.3, Banjara p of the Compa | ny at Reg | d. Office: G | i 1, 8- |
| Regd. Off I hereby red 248/A, Mah 2003 at 11. | fice: G 1, 8-2-2 cord my presence arishi House, Ro 00 AM. | City Online 248/A, Maharishi Ho Atte e at the Fourth Ann | Services buse, Road ndance Sli ual General | Limited No.3, Banjara p of the Compa | ny at Reg on Tuesc | d. Office: G | i 1, 8- iber 3 |
| Regd. Off I hereby red 248/A, Mah 2003 at 11. full name o | fice: G 1, 8-2-2 cord my presence arishi House, Ro 00 AM. | City Online 248/A, Maharishi Ho Atte r re at the Fourth Ann bad No.3, Banjara I er (in block letter) | Services buse, Road ndance Sli ual General | Limited No.3, Banjara p of the Compa abad-500034, | ny at Reg on Tuesc ture | d. Office: G lay, Septerr | 31,8- iber 3 |
| Regd. Off I hereby rec 248/A, Mah 2003 at 11. full name o Folio No / D | Fice: G 1, 8-2-2 cord my presence arishi House, Re 00 AM. f the shareholde OPID & Client ID of the proxy (in i f the proxy att | City Online 248/A, Maharishi Ho Atter e at the Fourth Ann bad No.3, Banjara I er (in block letter) | Services buse, Road ndance Sli ual General | Limited No.3, Banjara p of the Compa abad-500034, Signa No. of shares | ny at Reg on Tuesc ture held | d. Office: G lay, Septerr | i 1, 8- iber 3 |
| Regd. Off I hereby red 248/A, Mah 2003 at 11. full name o Folio No / D Folio No / D Full name o (to be filled of the mem Note: shar | Fice: G 1, 8-2-2 cord my presence arishi House, Ro 00 AM. f the shareholde OPID & Client ID of the proxy (in if the proxy att iber) reholders attence | City Online 248/A, Maharishi Ho Atter e at the Fourth Ann bad No.3, Banjara I er (in block letter) | e Services Duse, Road ndance Sli Ual General Hills, Hyder | Limited No.3, Banjara p of the Compa abad-500034, Signa No. of shares Signa | ny at Reg on Tuesc ture held ture | d. Office: G lay, Septem | i 1, 8 iber : |

1



NOTICE

Notice is hereby given that the Fourth Annual General Meeting of the Company will be held on Tuesday, September 30, 2003 at 11.00 AM at the Registered Office of the Company at #G1, 8-2-248/A, Road No.3, Banjara Hills, Hyderabad 500 034, to transact the following business:

ORDINARY BUSINESS:

- and Auditors thereon.
- 2. To appoint a Director in place of Mr. D. Sivarama Prasad, who retires by rotation and being eligible, offers him-self for reappointment.
- eligible, offers him-self for reappointment
- 4. To appoint M/s G. P. Rao & Co., Chartered Accountants, Hyderabad, as Auditors of the Company remuneration.

Place : Hyderabad Dated : September 2, 2003

Notes:

1) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING, IS ELIGIBLE APPOINT A PROXY OR PROXIES WHO CAN ATTEND AND VOTE INSTEAD OF MEMBER AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

- 48 hours before the time fixed for the Meeting.
- 3) The Register of Members of the Company will remain closed from Thursday, September 25, 2003
- 4) The members are requested to intimate immediately any change in their address quoting their Registered Folio enabling the Company to address future communication.
- 5) Members are requested to bring copies of the Annual Report, as no extra copies shall be provided to keep the information ready to reply at the meeting.

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at March 31, 2003, the Profit and Loss account for the year ended on that date and the Reports of Board of Directors

3. To appoint a Director in place of Mr. Thamous P. Nicodamus, who retires by rotation and being

to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company and authorize the Board of Directors to fix their

By order of the Board

Rama Krishna Paruchuri Asst. Company Secretary

2) The Proxy Form duly completed must be lodged at the Registered Office of the Company at least

to Tuesday, September 30, 2003, both days inclusive, for the purpose of Annual General Meeting

at the Meeting. Shareholders desiring any information as regards to the Audited Accounts are requested to write to the Company at least one week before the Meeting enabling the Chairman

Dear Members

Your Directors have pleasure in presenting the Company's FOURTH DIRECTOR'S REPORT together with the Audited Accounts of the Company for the Year ended March 31, 2003 and the Auditor's Report thereon

Financial Results:

| Particulars | | 31.03.2003 | (Rs. In Lakhs) 31.03.2002 |
|--|---|------------|-------------------------------------|
| Income from operation | : | 180.25 | 191.10 |
| Income from software development | : | Nil | 9.90 |
| Other Income | : | 3.11 | 4.04 |
| Total Income | : | 183.36 | 205.04 |
| Expenditure (before Interest & Depreciation) | : | 185.63 | 177.53 |
| Profit before Interest and Depreciation | : | (2.27) | 27.51 |
| Interest | : | 15.28 | 13.81 |
| Profit before depreciation | : | (17.55) | 13.69 |
| Depreciation | : | 27.44 | 24.11 |
| Profit / Loss before Tax | : | (44.99) | (10.42) |
| Provision for Taxation | : | Nil | 0.22 |
| Profit /Loss after Tax | : | (44.99) | (10.65) |
| Balanced carried to Balance Sheet | : | (50.55) | (5.56) |

Review and Prospects

During the Year 2002-03, your company has downsized its activities in software division due to sluggish conditions that prevailed in the software industry. There is a decline in the income from operations due to poor market conditions and price reduction in the ISP business. Despite adverse conditions, your company performed reasonably good.

Your company is expanded its network in the entire state of Andhra Pradesh with 3 branches at nodal towns like Vijayawada, Guntur, Ongole apart from corporate office at Hyderabad catering the needs of the Twin cities of Hyderabad, Secunderabad.

Your company is rapidly expanding its corporate clientele base in Bangalore and is also planning to expending in other parts of karnataka.

The Board of Directors are confident to achieve better results for 2003-04 as the outlook for the forth coming year is promising from all the fronts with the revival of economy globally. As a result of which, new companies and MNCs are coming up in India in the areas of software development and IT enabled services especially BPO.

Your company is endeavoring to implement innovative marketing strategies to tap the semi urban internet users where potential is increasing by setting up branches in different districts in Andhra Pradesh and Karnataka.

Dialup and Lease Line Services: -

Your Company has guite as good number of customer in dialup and ISDN segments. And also bagged leased line orders from reputed corporate customers.

Co-locations Server

Your Company has also been rendering dedicated and collocation server Services and has completed the projects bagged from reputed customers in this segment

BALANCE SHEET ABSTRACT AND COMPANY'S GENERAL BUSINESS PROFILE

| S | CHEDULE VI PART IV | Ba | alance Sheet General | |
|----------|-------------------------------------|------------------|--------------------------|-----------------|
| I Reg | Registration D istration No. | etails : | 32114 | St] [(F |
| II | Capital raised | during | the year : (| Amou |
| | Public Issue | | NIL | |
| | Bonus Issue | | NIL | |
| III | Positio n of Mo | obilisati | ion and Deple | oyme |
| | Total Liabilities | | 56,306 | |
| Sou | rces of Funds Paid-up Capita | al | 49,309 | F |
| | Secured Loan | S | 6,997 | ι |
| Арр | lic ation of Fund Net Fixed Asso | | 29,599 | |
| | Net Current A | | 20,476 | |
| | Accumulated | | 5,056 | |
| IV | Performance of | of Com | | unt ir |
| | Turnover | | 18,336 | |
| | Pr <u>ofit/Loss be</u> | <u>f</u> ore tax | x | |
| | - | _ (Please | (4,499) e tick approp | riate |
| | Earning per S | hare in | Rs. (0.9 | 1) |
| V | Generic Name monetary terr | | ree Principal | Prod |
| | Item Code (ITC | Code) | | |
| | Product descrip | otion | I | ntern |
| Per | our Report of Ev | ven Dat | e | |
| | G. P. Rao & Co rtered Accounta | | | |
| | PURNACHAND | RA RA | 40 | |

Place: Hyderabad Date: 02.09.2003

| ract & Company's ness Profile | THE COMPANIES ACT, 1956, (1 OF 1956) |
|-------------------------------------|--|
| State Code | Balance Sheet Date31.03.2003DateMonthYear |
| unt in Rs. Thousands) | |
| Rights Issue | NIL |
| Private Placement | NIL |
| ent of Funds:(Amou | nt in Rs. Thousands) |
| Total Assets | 56,306 |
| | |
| Reserves & Surplus | NIL |
| Unsecured Loans | NIL |
| Investments Miscellaneous Expend | NIL iture 1,175 |
| in Rs. Thousands) | |
| Total Expenditure | 22,835 |
| Profit/Loss afte | r tax (4,499) |
| box + for Profitfor Los | |
| Dividend rate % | NIL |
| lucts / Services of Com | npany: (As per |
| N A | |
| | |
| net Service Provider | |

S. Raghava Rao Chairman & Managing Director

> R. Krishna Mohan Director Finance & Admin

CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH 2003

A. Cash Flow from Operating Activities

| | Net Profit before tax | | (4,499,320) |
|-----|--|---|---|
| | Adjustments For Depreciation Preliminary Expenses Written Off Loss on Sale of Asset Interest, Dividend received Interest paid | 2,744,126 391,866 247,050 (29,108) 1,528,236 | 4,882,170 |
| | Operating Profit Before Working Capital Ch | - | 382,850 |
| | Increase in Trade and Other Receivables Increase in Inventories Decrease in Trade Payables and Provision Increase in Loans and Advances Cash Generated from Operations | (1,556,845) (63,292) 3,453,581 (212,982) | 1,620,462 |
| | Net Cash Flows from Operating Activities | | 2,003,312 |
| B | Cash Flows from Investing Activities Increase in Advances for Capital Goods Decrease in Paybles for Capital Goods Increase in Fixed Assets Interest, Dividend, etc Received Sale of Fixed Assets Net Cash Used for Investing Activities Cash Flows from Financing Activities Proceeds from issue of Shares Loans Borrowed/ (paid) | 702,120 (366,588) (709,467) 29,108 200,000 52,580 (1,260,475) | (144,827) |
| | Interest Paid | (1,528,236) | |
| | Net Cash Flows From Financing Activities | | (2,736,131) |
| | Net Increase in Cash and Cash Equivalents dur | ing the year | (877,646) |
| | Cash and Cash Equivalents at the beginning of | the year | 1,526,923 |
| | Cash and Cash Equivalents at the end of the ye | ear | 649,277 |
| | G.P.Rao & Co., artered Accountants | Chairman a | S.RAGHAVA RAO and Managing Director |
| (G. | PURNACHANDRA RAO) Proprietor. | Director | R.KRISHNA MOHAN - Finance and Admin. |
| | ce : Hyderabad te : 02.09.2003 | | |

Dedicated Server

Under this segment your company will have a committed Bandwidth along with a server, which will be provided by your company

Web hosting/ designing

Your company has rendering web-hosting services to various customers by informing them the advantage of hosting their sites from your Company. Your Company has announced lucrative packages in this segment for customers.

FTP Services

Your company has already started and providing FTP download access service at its Registered Office for various customers to download files (data), which is not possible though dial up connectivity

Fixed Deposits: -

The company has not accepted any Fixed Deposits from the public and the provisions of Section 58A of the Companies Act, 1956 are not applicable to the Company

Directors: -

Mr. D. Sivarama Prasad and Mr. Thamous P. Nicodamus retires by rotation at the forthcoming Annual General Meeting and being eligible, offers them-self for re-appointment.

Directors responsibility statement

The Directors' responsibility statement setting out the compliance with the accounting and financial reporting requirements specified under Section 217 (2AA) of the Companies Act, 1956, in respect of the financial statements is as follows:

- been followed along with proper explanation relating to material departures;
- loss of the company for that period;
- of the company and for preventing and detecting fraud and other irregularities;
- (Iv) The Directors have prepared annual accounts on a Going concern basis

Auditors

The Statutory Auditors of the company, M/s. G. P. Rao & Co. Chartered Accountants, Hyderabad retire at the conclusion of the ensuing Annual General Meeting and being eligible, offered themselves for re-appointment.

The Company has received letter from them to the effect that their appointment if made would be within the prescribed limits under Section 224 (1-B) of the Companies Act, 1956.

(i) That in the preparation of the annual accounts, the applicable accounting standards had

(ii) That the directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit or

(iii) That the directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets

Auditors Report

Your Directors reply to the Auditors report that

- a) The Company has set up Internal Monitoring committee and the said committee is looking after purchase of all Capital items and its usage.
- b) The Company has recruited highly professional/Technical-gualified persons to look after Internal control systems. The Company operations are very less and the Management has taken care of Internal Audit themselves. However for the coming financial year Internal Auditor will be appointed
- c) Company has undisputed amount payable in respect of Income tax Rs. 3.35 Lakhs, Service Tax 2.89 Lakhs and professional tax 0.11 Lakhs outstanding as at 31-03-2003 from the date they become payable. This occurred due to decrease in turnover, which was because of reduction in bandwidth prices payable to us. However our operating expenditure remain unaltered. We have taken steps to reduce the operating expense to manageable levels and have planned to clear all the statutory dues before 31-10-2003
- d) The Company has made payments to provident fund authorities with some delays due to financial problems there after the payments was done subsequently.

Corporate Governance:

The Company is taking necessary steps to comply with the provisions of Clause 49 of the Listing Agreement with the Hyderabad Stock Exchange Limited and Bangalore Stock Exchange Limited

Particulars Of Employees

In pursuance of the provisions of Section 217(2A) of the Companies Act, 1956 read with the Companies (Particulars of employees) Rules 1975, there is no employee who receives the limits mentioned under the Companies Act, 1956.

During the year under review, the Company maintained the cordial relations with the Employees

Additional Information:

Information as per Section 217(1)(e) read with Companies (Disclosure of particulars in the report of Board Of Directors) Rules, 1988 and forming part of report for the year ended March 31, 2003

Conservation of Energy, Technology absorption and Foreign Exchange earnings and Outgo: -

Conservation of energy measures taken : a)

- b) Additional investments and proposals, if any being implemented for the reduction of consumption of energy
- C) Impact of measures at (a) and (b) above for reduction of energy consumption and consequent impact on the cost of Production of goods

The Company uses electric energy for its equipment such as air conditioners, computer terminals, lighting and utilities in the work premises. All possible measures have been taken to conserve energy by incorporating energy-efficient equipment.

There was no additional investments and proposals for reduction of consumption of energy

4 Managerial Remuneration:

For Managing Director For Other Directors

5 Auditors' Remuneration:

Towards Statutory Audit Towards Tax audits Towards Certification Work

6 Earnings In Foreign Currency

7 Expenditure In Foreign Currency:

(i) On Account of Licenses and Registrations US\$ 2,500 US\$ 2,500 (in Rs. 1.19 lacs) (in Rs. 1.21 lacs) (ii) On Account of Hard ware purchases US \$ 3,750 Nil (in Rs. 1.84 lacs) (iii) On Account of Bandwidth Charges US\$ 37,496 US\$ 56,500 (in Rs. 18.18 lacs) (in Rs.26.99 Lacs)

Additional Information Pursuant to the Provisions of Paragraph 3 of Part II of Schedule 8 VI of the Companies Act, 1956 (As certified by the management)

a) Turnover Sale of Hardware Items

- **9** Sundry Debtors, creditors, advances for capital goods purchases and other advances are subject to confirmation.
- **10** Previous year's figures have been regrouped where ever necessary.

As per our Report of even date For G.P.Rao & Co., Chartered Accountants

(G.PURNACHANDRA RAO) Proprietor.

Place : Hyderabad Date 02.09.2003

| As on 31st | As on 31st |
|------------|-------------|
| Mar-03 | Mar-02 |
| Rs. | Rs. |
| 420,000 | 395,000 |
| 675,000 | 725,000 |
| 1,095,000 | 1,120,000 |
| 32,400 | 31,500 |
| 18,825 | 15,750 |
| Nil | Nil |
| 51,225 | 47,250 |
| Nil | US \$54,900 |

Rs.

Rs.

494,955

1,286,300

S.RAGHAVA RAO Chairman and Managing Director

R.KRISHNA MOHAN Director - Finance and Admin.

NOTES FORMING PART OF ACCOUNTS

1. SIGNIFICANT ACCOUNTING POLICIES

a). General:

The Accounts are prepared on Historical Cost Convention and Generally Accepted Accounting Principles.

b).Fixed Assets:

Fixed Assets are stated at cost. The cost of Fixed Assets comprises of Pre-Operative expenditure directly related to the Assets up to the stage of commissioning of Operations.

c).Inventories:

The Stock of Inventories are Valued at Cost.

d).Revenue from Internet Services

The Internet Subscription and Service Charges are Accounted on the basis of Subscriptions received from Customers.

e).Depreciation:

Depreciation on Fixed Assets is provided on Straight Line Method at Rates Specified in accordance with Schedule XIV of the Companies Act, 1956 from the Month of the succeeding date of acquisition of such Assets.

f). Gratuity Liability:

The Company has not provided for any Gratuity liability.

g).Preliminary Expenses:

Preliminary Expenses are written off Over a Period of Five Years.

2 Secured Loans:

Term Loan from Oriental Bank of Commerce, Old city Branch, Hyderabad is Secured by Hypothecation and Exclusive Charge on certain Fixed Assets of the Company and Personal Guarantee of Directors.

Term Loan from APIDC Ltd is Secured by Hypothecation and Exclusive Charge on Fixed Assets of the Company and Personal Guarantee of Directors).

Other Loan is from Maruthi Citi Car Fin. Secured by Hypothecation of Motor Vehicle

3 Contingent Liabilities:

Counter Guarantees Given to the Company Bankers For Bank Guarantees is issued by them to Department of Telecom (DOT) Government of India for Due Performence of ISP is Rs. 40,00,000/- (Previous Year Rs.43,00,000/-).

B Research & Development and Technology Absorption

C Foreign Exchange Earnings & outgo

- a) Earnings
- b) Used
 - i) For Foreign Travel is
 - ii) On Account of Licenses & Registration
 - iii) On account of Hardware purchase
 - iv) On account of Bandwidth charges

Acknowledgement:

Your Directors wish to place on record their appreciation for the dedication, competence, hard work, co-operation and support extended by our young, dynamic and highly motivated employees of the Company who have enabled the Company to achieve a robust growth during the year.

:

Your Directors would like to express their sincere thanks to all the Shareholders who have reposed faith in the Company.

Your Directors specially thank the Central Government, State Governments, Department of Telecommunications, APIDC and Company's Bankers for their continuous support to the Company during the year and look forward to receive their continued support in all future endeavors.

Place : Hyderabad Date :September 2, 2003 The Company has not setup separate R & D department. However our technical people who run the day-to-day operations of the Company are doing R & D work in the fields of Wireless connectivity and Optic Fiber Technology. No extra costs involved for the purpose of R & D.

| • | | |
|---|----------------|----------------|
| | 2002-03 | 2001-02 |
| | US\$ | US\$ |
| : | Nil | 54,900 |
| : | | |
| : | Nil | Nil |
| | | |
| : | 2,500 | 2500 |
| : | 3,750 | Nil |
| : | 37,496 | 56500 |
| | Rs.21.21 Lakhs | Rs.28.20 Lakhs |
| | | |

For and on behalf of the Board of Directors

S. Raghava Rao Chairman and Managing Director

MANAGEMENT DISCUSSION & ANALYSIS REPORT

[Annexure to Report on Corporate Governance]

Pursuant to Clause 49 of the Listing Agreement, a Management Discussion & Analysis Report is given below:

Overview

Regarding Company Business

In the first half of this financial year there was a slight increase in the customer base for example Leased line customers went-up. But this is not reflected in the overall turnover due to decrease in bandwidth prices. In the later of the Financial Year we were able to rope in a good number of reputed software development and BPO companies both at Hyderabad and Bangalore. We are happy to inform you that most of deals were closed in the month of March 2003 and the same can be seen from the first guarter of 2003-04 Financial Year. For example in Bangalore we are providing 3.5 Mbps bandwidth to M/s Kshema Technologies from April 2003 and this is likely to increase to 9 Mbps in later part of the Year.

INTERNAL CONTROL SYSTEMS AND THEIR ACADEMY

The Company has adequate internal control systems commensurate with the size of its operations and for the purpose of exercising adequate controls of the day-to-day operations. Systems are regularly reviewed to ensure effectiveness.

Opportunities and Threats

Opportunities

With the improvement on IT industry globally we our-self are finding a good opportunity ahead as the number of new customers both in software development and BPO are coming to Hyderabad and Bangalore. This new customers are potential new clients. The Management is making efforts to attract the customers for our fold and also our existing customers are increasing

Threats

We see no major threat in the coming year other than what was before

| | | (Rs. In Lakhs) |
|---|-------------|---|
| | Projections | Actuals |
| | 2002-03 | 2002-03 |
| : | 1132.59 | 183.36 |
| : | 480.28 | 185.63 |
| : | 554.5 | (44.99) |
| : | 311.61 | (44.99) |
| : | 175.00 | Nil |
| : | 700.00 | 493.09 |
| : | 386.45 | Nil |
| : | 4.45 | Nil |
| : | 15.04 | |
| : | | 8.74 |
| : | | 4.37 |
| : | | 2.18 |
| | | 2002-03 1132.59 480.28 554.5 311.61 175.00 700.00 386.45 4.45 |

As the Company was not able to mobilize the entire amount in the public issue and as you are aware there are still dues to be collected from the shareholders as a result of it we were not able to set infrastructure as mentioned in the prospectus.

SCHEDULE -8 OPERATING EXPENSES

Communication Cost Hardware costs Freight Charges Cyber Café Maintenance Exp Repairs and Maintenance Electricity Charges

SCHEDULE -9 PAYMENTS & BENEFITS TO EMPLOYEES

Salaries, Wages and Other Benefits Staff Welfare Expenses

SCHEDULE -10

ADMINISTRATIVE EXPENSES

Rent Postage and Telegrams Telephone Expenses Conveyance and Traveling Printing and Stationery License, Fees and Taxes Insurance Bank Charges Office Maintenance Expenses News papers and periodicals Consultancy and Legal Expenses Directors' Remuneration Directors' sitting fees Auditors Remuneration: towards Statutory Audit towards Tax Audits Transport & others Donation Loss On Sale of Asset Preliminary Expenses Written Off Misc. & General Expenses

SCHEDULE -11

SALES PROMOTION EXPENSES

Advertisement Charges **Business Promotion Expenses** Sales Commission **Discount on Sales**

SCHEDULE -12 INTEREST

On Term Loans On Other Accounts

CITY ONLINE SERVICES LIMITED

| AS AT | AS AT |
|------------|------------|
| 31-MAR-03 | 31-MAR-02 |
| Amount Rs. | Amount Rs. |
| | |

| 8,607,020 | 6,084,184 |
|------------|-----------|
| 218,118 | 18,065 |
| 2,630 | - |
| 103,032 | 159,273 |
| 303,538 | 222,688 |
| 993,190 | 954,272 |
| 10,227,528 | 7,438,482 |

| 2,691,885 | 3,656,023 |
|--|---|
| 139,535 | 296,544 |
| 2,831,420 | 3,952,567 |
| $1,348,840 \\ 17,638 \\ 601,296 \\ 488,212 \\ 126,187 \\ 99,941 \\ 34,214 \\ 126,213 \\ 181,207 \\ 9,584 \\ 20,875 \\ 1,095,000 \\ 1,000 $ | 1,013,988 26,370 854,008 738,275 132,191 143,466 96,433 141,288 146,629 15,351 133,345 1,000,000 |
| 32,400 18,825 247,050 391,866 | 31,500 15,750 13,936 21,052 45,173 391,866 |
| 40,852 | <u>167,768</u> |
| 4,881,200 | 5,128,389 |
| 31,263 | 58,886 |
| 30,304 | 131,743 |
| 184,823 | 142,806 |
| 84,485 | 34,567 |
| 330,875 | 368,002 |
| 1,492,302 | 1,371,044 |
| 35,934 | 10,720 |
| 1,528,236 | 1,381,764 |
| 1,520,230 | 1,301,704 |

CITY ONLINE SERVICES LIMITED

| SCHEDULE -5 | AS AT 31-MAR-03 Amount Rs. | AS AT 31-MAR-02 Amount Rs. |
|--|---|---|
| <u>CURRENT ASSETS, LOANS AND ADVANCES</u> a) INVENTORIES | | |
| Stock of CD's Stock of VOIP Boxes | 15,250 72,672 87,922 | 24,630 24,630 |
| b) SUNDRY DEBTORS: Unsecured And Considered Good Outstanding for More than Six Months Others | 9,216,143 <u>1,724,884</u> 10,941,027 | 7,167,602 2,216,580 9,384,182 |
| c) CASH AND BANK BALANCES At Schedule Banks: -In Current Account -As Deposits Held as Security | 76,996 400,000 | 67,539 700,000 |
| -In Fixed Deposits Accrued Interest on Fixed Deposits Cash in hand at H.O & Branches | 39,072 <u>133,209</u> 649,277 | 84,068 <u>675,316</u> 1,526,923 |
| d) ADVANCES Tax Deducted at Source Advances for Expenses Advances to Staff Advances For Capital Goods Other Deposits Prepaid Expenses | 182,937 1,228,463 21,072 9,663,227 4,324,318 <u>661,271</u> 16,081,288 | 84,572 893,008 12,404 10,365,347 4,573,694 <u>641,401</u> 16,570,426 |
| SCHEDULE -6 CURRENT LIABILITIES AND PROVISIONS a) CURRENT LIABILITIES Sundry Creditors For Capital Goods For Expenses For Others Advances from Customers Interest acrued but not due | 263,930 2,566,807 505,140 959,740 <u>80,612</u> 4,376,229 | 630,518 1,432,618 95,140 20,170 2,178,446 |
| b) PROVISIONS For Expenses | 2,907,164 2,907,164 | 2,017,954 2,017,954 |
| <u>SCHEDULE -7</u> MISCELLANEOUS EXPENDITURE | | |
| Preliminary Expenses Public Issue Expenses Less:Written off During the Year | 229,549 1,337,914 391,866 | 286,936 1,672,393 391,866 |
| | 1,175,597 | 1,567,463 |

And also the bandwidth price at the time of preparing prospectus was very high and it is slashed down to less than 50% of what it was in the year 2000-01. In addition to this, the software development industry is in sluggish conditions and forced company to down size software development activity hence could not add any turnover from this segment. All these factors mattered in achieving fewer turnovers.

Place : Hyderabad Date : September 2, 2003

> S. Raghava Rao R. Krishna Mohan Chairman & Managing Director **Director-Finance and Administration**

(Mandatory Requirements)

1) Company's Philosophy

Corporate Governance assumes a great deal of importance in the business life of City Online Services Limited. The driving forces of Corporate Governance at City Online Services Limited are its core values - Belief in People, Entrepreneurship, Customer Orientation and the Pursuit of Excellence. The Company's goal is to find creative and productive ways of delighting its stakeholders, i.e., Investors, Customers and Associates, while fulfilling the role of a responsible corporate representative committed to best practices.

2) Board of Directors

The current policy is to have an optimum combination of Executive and Non-executive Directors, to ensure the independent functioning of the Board. The Board consists of seven members, three of whom are Executive Directors and three Independent Directors and non-executive Director and one Nominee Director

Composition and Category of Directors:

| Name Of Director | Category | Designation | No. Of Meetings held during the last Financial Year | No. Of Meetings attended | No. Of Memberships in the Board of other Companies | |
|------------------------|--|--|--|--------------------------------|--|-----|
| Mr. S. Raghava Rao | Promoter and Executive Director | Chairman and Managing Director | 6 | 6 | 2 | Yes |
| Mr. Ch. Harinath | Promoter and Executive Director | Executive Director | 6 | 6 | Nil | Yes |
| Mr. R.Krishna Mohan | Executive Director | Director Finance and Administration | 6 | 6 | Nil | Yes |

For and on behalf of the Board of Directors

Corporate Governance

| Name Of Director | Category | Designation | No. of Meetings held during the last Financial Year | No. of Meetings attended | No. of Memberships in the Board of other Companies | |
|-----------------------------|--|-------------|--|--------------------------------|--|-----|
| Mr. J. Gram* | Promoter | Director | 6 | 4 | Nil | Yes |
| Mr. D. Sivarama Prasad | Independent and Non-Executive Director | Director | 6 | 4 | Nil | Yes |
| Mr. T. A. Choudary | APIDC Nominee | Director | 6 | 2 | 10 | Yes |
| Mr. M. Nageswara Rao | Independent and Non- Executive Director | Director | 6 | 5 | 1 | Yes |
| Mr. Thamous P. Nicodemus | Independent and Non- Executive Director | Director | 6 | 1 | | Yes |

*Mr. J. Gram resigned from the Board w.e.f April 29, 2003

None of the Directors hold membership(s) in committees of the other companies.

Meetings of the Board of Directors

During the financial year 2002-03 the Board of Directors met 6 times on the following dates: April 22, 2002, May 27, 2002, July 29, 2002, August 27, 2002(Meeting Adjourned due to lack of quorum) September 2, 2002, October 30, 2002, January 31, 2003

3) Audit Committee

As a measure of good Corporate Governance and to provide assistance to the Board of Directors in fulfilling the Board's oversight responsibilities, an Audit Committee has been constituted consisting of only Independent Directors as subcommittee to the Board. The functions of Audit Committee include:

- Reviewing the adequacy of internal control systems and the internal audit reports and a) their compliance thereof.
- b) Oversight of the Company's financial reporting process and the disclosure of its financial information to ensure that the financial statements are correct, sufficient and credible.
- Recommending the appointment of external auditors and fixation of their audit fee and c) also approval for payment for any other services.
- Reviewing with Management the quarterly and annual financial statements before d) submission to the Board.

| | LOCK | uO sA | 31-03-2002 | 355,427 2,111,892 2,363,851 |
|--|------------------|----------------------------------|---|-----------------------------|
| | NET BLOCK | As On | 31-03-2003 | 2,111,892 |
| | | uO sA | Deductions 31-03-2003 31-03-2003 31-03-2002 | 355,427 |
| g | DEPRECIATION | uO | Deductions | 11,491 |
| <u>11TE</u> D st March 200 | DEPREC | For the | year | 205,718 161,200 |
| ERVICES LIN ets as at 319 | | As On | 01-04-2003 | |
| CITY ONLINE SERVICES LIMITED Schedule of Fixed Assets as at 31st March 2003 | | Additions Deductions As On As On | ng the 31-03-2003 01-04-2003 | 2,250 2,467,319 |
| <u>CI</u> Schedule | BLOCK | Deductions | During the | 102,250 |
| | GROSS BLO | Additions | 1-04-2002 During the Durii | - |
| | | As On / | 01-04-2002 | 2,569,569 |

5,221,292

3,915,742

867,083

ň

123,616

1,137,036

1,853,663

6,782,825

,080

327,

34,950

7,074,955

Equi

Computer

 \sim

Fixtures

and

Furniture

H

ωŠ

4 SCHEDULE

| | | | | | | | | | | - | J |
|------------|---------------------------------|-----------|---------|---------------------|-----------|---|---------|---------|--------------------------------|-----------------------|---|
| 32,080,529 | 6,925,778 29,598,820 32,080,529 | | 152,129 | 2,744,126 | 4,333,781 | 79 36,524,598 4,333,781 2,744,126 152,129 | 599,179 | 709,467 | TOTAL 36,414,310 709,467 599,1 | TOTAL | |
| 21,245,600 | 3,017,995 20,516,349 21,245,600 | 3,017,995 | 7,302 | 1,791,905 1,233,392 | 1,791,905 | 72,640 23,534,344 | 72,640 | 569,479 | 23,037,505 | 5 Plant and Machinery | |
| 2,926,481 | 567,120 2,769,832 | 567,120 | 9,720 | 174,198 | 402,642 | 3,336,952 | 97,209 | 105,038 | 3,329,123 | 4 Office Equipment | |
| 323,305 | 285,005 | 118,153 | | 38,300 | 79,853 | 403,158 | | | 403,158 | 3 Vehicles | |
| | | | | | | | | | | | |

CITY ONLINE SERVICES LIMITED

| | AS AT 31-MAR-03 Amount Rs. | AS AT 31-MAR-02 Amount Rs. |
|---|--|--|
| SCHEDULE - 1 SHARE CAPITAL | | |
| Authorised Capital (77,00,000 Equity shares of Rs.10/- each) | 77,000,000 | 77,000,000 |
| Issued Capital 70,00,000 Equity Shares of Rs.10/- each | 70,000,000 | 70,000,000 |
| SUBSCRIBED, CALLED UP AND PAID UP CAPITAL Subscribed and Called Up Capital 69,25,000 Equity Shares of Rs.10/- Each | 69,250,000 | 69,250,000 |
| Paid Up Capital 42,50,400 Equity Shares of Rs.10/- Each (Of the above 3,57,500 Equity Shares of Rs.10/- each have been issued for consideration | 49,309,330 | 49,256,750 |
| other than cash) 47,532 Equity Shares of Rs.5.00/- Each 26,27,068 Equity Shares of Rs.2.50/- Each | 49,309,330 | 49,256,750 |
| SCHEDULE - 2 RESERVES AND SURPLUS PROFIT AND LOSS ACCOUNT Opening Balance Loss for the year | (556,323) (4,499,320) (5,055,643) | 508,934 (1,065,257) (556,323) |
| SCHEDULE - 3 | | |
| SECURED LOANS From Oriental Bank of Commerce (Secured by Hypothecation and Exclusive Charge on certain Fixed Assets of the Company and Personal Guarantee of Directors). | 2,513,254 | 3,078,028 |
| From APIDC (Secured by Hypothecation and Exclusive Charge on Fixed Assets of the Company and Personal Guarantee of Directors). | 4,398,857 | 4,998,600 |
| From Citicorp Maruti Finance Ltd (Secured by Hypothecation of Motor Vehicle) | 84,740 | 180,698 |
| | 6,996,851 | 8,257,326 |

Composition and Other Details

The Audit Committee of the Company was constituted with three independent directors viz.,

| SI. No | Name of the Director | Designation |
|--------|--------------------------|-------------|
| 1) | Mr. D. Sivarama Prasad | Chairman |
| 2) | Mr. M. Nageswara Rao | Director |
| 3) | Mr. Thamous P. Nicodemus | Director |

During the year under review, the Audit Committee met 5 times respectively on April 22, 2002, July 29, 2002, September 2, 2002, October 30, 2002 and January 28, 2003. Mr. D. Sivarama Prasad, Chairman and Mr. M. Nageswara Rao, Director, attended all the meetings and Mr. Thamous P. Nicodamus, Director attended 3 meetings and took leave of absence for 2 meetings.

The meetings of the Audit Committee were attended by the Director Finance and Administration and Manager- Accounts as invitees.

The quarterly and annual audited financial statements of the Company were reviewed by the Audit Committee before consideration and approval by the Board of Directors. The Committee reviewed the internal control systems and the conduct of internal audit.

The Chairman of the Committee Mr. D. Sivarama Prasad was present at the previous AGM to answer members' queries.

4) Remuneration Committee

The Remuneration Committee was set up to evaluate compensation and benefits for Executive Directors.

Composition and other details Remuneration Committee was constituted with three Independent Directors, viz.

| SI. No | Name of the Member | Status |
|--------|-------------------------|----------|
| 1) | Mr. M. Nageswara Rao | Chairman |
| 2) | Mr. Thomas P. Nicodamus | Member |
| 3) | Mr. D. Sivarama Prasad | Member |

The Committee met one time during the year and noted that there was no change in the remuneration of the Executive Directors. Mr. M. Nageswara Rao, Chairman, Mr. Thomas P. Nicodamus, Director, and Mr. D. Sivarama Prasad attended the meeting.

The Remuneration Committee is responsible for devising policy for compensation and benefits for Executive Directors and frames policies and systems for Associate Stock Option Plans. Details of Annual Remuneration to Directors

Executive Directors

| SI. No | Name of the Executive Director | Elements of the Remuneration |
|--------|--------------------------------|------------------------------|
| 1. | S. Raghava Rao | 35,000 P.M |
| 2. | Ch. Harinath | 25,000 P.M |
| 3. | J. Gram | 25,000 P.M |
| 4. | R. Krishna Mohan | 25,000 P.M |

Share Transfer Committee 5)

In accordance with clause 49 Para VI (D) of the Listing agreement of the Stock Exchange, the Board has constituted a Share Transfer Committee.

| SI. No | Name of the Directors | Status |
|--------|----------------------------|----------|
| 1. | Mr. R. Krishna Mohan | Chairman |
| 2. | Mr. Ch. Harinath | Member |
| 3. | Mr. Rama Krishna Paruchuri | Member |

The Committee met 4 times during the year. Mr. R. Krishna Mohan, Chairman, and Mr. Ch. Harinath, Director, attended all the meetings

Investors' Grievance Committee 6)

As a measure of good Corporate Governance and to focus on the shareholders' grievances towards strengthening investor relations, an Investors' Grievance Committee as sub-committee to the Board of Directors has been constituted.

| SI. No | Name of the Directors | Status |
|--------|----------------------------|-----------|
| 1. | Mr. Thomas P. Nicodamus | Chairman |
| 2. | Mr. R. Krishna Mohan | Member |
| 3. | Mr. J. Gram* | Member |
| 4. | Mr. Rama Krishna Paruchuri | Secretary |

*Mr. J. Gram resigned from the Board w.e.f. April 29, 2003 The functions of the Committee include:

To specifically look into redressal of investors' grievances pertaining to:

- Transfer of shares a)
- Dematerialization of shares b)
- Replacement of lost/stolen/mutilated share certificates c)
- Non-receipt of rights/bonus/split share certificates d)
- E) Other related issues

The Committee focuses on strengthening investor relations.

The Committee met onetime during the year and noted that there were no grievances or complaints received during the year.

7) **Internal Monitoring Committee**

The Internal Monitoring Committee of the Company was constituted on January 31, 2003 with the following members

| SL.No | Name of the Director | Status |
|-------|----------------------|----------|
| 1. | Mr. R. Krishna Mohan | Chairman |
| 2. | Mr. Ch. Harinath | Member |
| 3. | Mr. D. Sivaramu* | Member |
| 4. | Mr. D. Upendra | Member |

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31st March 2003.

I) INCOME

a) Income from operations

- b) From Software Development
- c) Sale of Hardware
- d) Other Income
- f) Creditors Written Back

TOTAL

II) EXPENDITURE

- a) Operating Expenses
- b) Purchase of Hardware
- b) Payments & Benefits To Employees
- c) Administrative Expenses
- d) Sales Promotion Expenses

TOTAL

III)PROFIT BEFORE INTEREST

AND DEPRECIATION

Interest

IV) PROFIT BEFORE DEPRECIATION

Depreciation

V) **PROFIT** /(LOSS)BEFORE TAX

VI) PROVISION FOR TAXATION

For Current Year

For Previous Years

PROFIT / (LOSS)AFTER TAX

Add: Balance Carried from Last year

BALANCE CARRIED OVER TO BALANCE SHEE

Basic and Dilutive Earnings Per Share

NOTES ON ACCOUNTS

As per our Report of even date For G.P.Rao & Co., Chartered Accountants

(G.PURNACHANDRA RAO) Proprietor. Place : Hyderabad Date : 02.09.2003

| | | For the year | For the year |
|---|------|--------------|--------------|
| | Sch. | Ended 31st | Ended 31st |
| | No. | March 2003 | March 2002 |
| | | Amount Rs. | Amount Rs. |
| | | | |
| | | | |
| | | 17,529,424 | 17,823,933 |
| | | - | 990,093 |
| | | 494,955 | 1,286,300 |
| | | 108,257 | 404,245 |
| | | 203,357 | |
| | | 18,335,993 | 20,504,571 |
| | | | |
| | 8 | 10,227,528 | 7,438,482 |
| | | 291,928 | 866,014 |
| | 9 | 2,831,420 | 3,952,567 |
| | 10 | 4,881,200 | 5,128,389 |
| | 11 | 330,875 | 368,002 |
| | | 18,562,951 | 17,753,454 |
| | | | |
| | | (226,958) | 2,751,117 |
| | 12 | 1,528,236 | 1,381,764 |
| | | (1,755,194) | 1,369,353 |
| | 4 | 2,744,126 | 2,411,878 |
| | | (4,499,320) | (1,042,525) |
| | | | |
| | | - | - |
| | | - | 22,732 |
| | | (4,499,320) | (1,065,257) |
| | | (556,323) | 508,934 |
| Т | | (5,055,643) | (556,323) |
| | | (0.91) | (0.26) |
| | | | |

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S.RAGHAVA RAO Chairman and Managing Director

> **R.KRISHNA MOHAN** Director - Finance and Admn.

BALANCE SHEET AS AT 31st March 2003.

| TOTAL | | 56,306,181 | 57,514,076 |
|--|------|------------|------------|
| (4)PROFIT AND LOSS ACCOUNT | 2 | 5,055,643 | 556,323 |
| | | | |
| (3) MISCELLANEOUS EXPENDITURE (To the extent not written off or adjusted) | 7 | 1,175,597 | 1,567,463 |
| /-> | | | |
| NET CURRENT ASSETS | | 20,476,121 | 23,309,761 |
| Sub - Total | | 7,283,393 | 4,196,400 |
| (b) Provisions | 6(b) | 2,907,164 | 2,017,954 |
| (a) Current Liabilities | 6(a) | 4,376,229 | 2,178,446 |
| Less : CURRENT LIABILITIES & PROVISION | s | | |
| Sub - Total | | 27,759,514 | 27,506,161 |
| (d) Loans & Advances | 5(d) | 16,081,288 | 16,570,426 |
| (c) Cash & Bank Balances | 5(c) | 649,277 | 1,526,923 |
| (b) Sundry Debtors | 5(b) | 10,941,027 | 9,384,182 |
| (2) CURRENT ASSETS, LOANS & ADVANCES (a) Inventories | 5(a) | 87,922 | 24,630 |
| (2) CUDDENT ASSETS LOANS & ADVANCES | | | |
| (c) Net Block | | 29,598,820 | 32,080,529 |
| (b) Less : Depreciation | | 6,925,778 | 4,333,781 |
| (a) Gross Block | | 36,524,598 | 36,414,310 |
| (1) FIXED ASSETS | 4 | | |
| II APPLICATION OF FUNDS | | | |
| | | | |
| TOTAL | | 56,306,181 | 57,514,076 |
| | | 0,550,051 | 0,20, 520 |
| (2) LOAN FUNDS (a) Secured Loans | 3 | 6,996,851 | 8,257,326 |
| | | | |
| Sub - Total | | 49,309,330 | 49,256,750 |
| (B) Reserves and Surplus | | ,, | , , |
| (a) Share Capital | 1 | 49,309,330 | 49,256,750 |
| SOURCES OF FUNDS (1) SHARE HOLDERS' FUNDS | | | |
| | | | |
| | No. | Amount Rs. | Amount Rs. |
| | Sch. | 31.03.2003 | 31.03.2002 |
| | | As at | As at |

NOTES ON ACCOUNTS

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As per our Report of even date For G.P.Rao & Co., Chartered Accountants

(G.PURNACHANDRA RAO) Proprietor. Place : Hyderabad Date : 02.09.2003

The Committee met 1 time during the year to review the operations including the commercial transactions of the Company. All the members present.

Mr. D. Sivaramu resigned from his job and Mr. B. V. Raghava Rao appointed to fill the vacancy

8) Others

a) Name and Designation of Compliance officer

b) Details of complaints for the year 2002-03

| SI. No | Nature | Number | | | |
|--------|--------------------------------------|----------|----------|----------|----------|
| | | 2002-03 | | 2001-02 | |
| | | Received | Attended | Received | Attended |
| 1. | Dematerialization/ Rematerialization | Nil | Nil | Nil | Nil |
| 2. | Loss of shares/Duplicate Certificate | Nil | Nil | Nil | Nil |
| 3. | Split | Nil | Nil | Nil | Nil |
| 4. | Transfer of shares | Nil | Nil | Nil | Nil |
| 5. | Others | Nil | Nil | Nil | Nil |

c) There are no valid requests pending for share transfers as at the year-end.

d) Members may contact Secretarial Circle of the Company for their queries, if any, at Telephone No. + 91 40 - 23356736, and Fax No. + 91 40 - 23356737.

9) Venue and Time of the Last Three Annual General Meetings (AGM's)

| Financial Year | Date | Venue | Time |
|----------------|--------------------|--|----------|
| 1999-00 | December 8, 2001 | 8-2-248/A, Maharshi House, Banjara Hills, Road No. 3, Hyderabad-34 | 11.00 AM |
| 2000-01 | September 26, 2002 | 8-2-248/A, Maharshi House, Banjara Hills, Road No. 3, Hyderabad-34 | 11.00 AM |
| 2001-02 | September 27, 2002 | 8-2-248/A, Maharshi House, Banjara Hills, Road No. 3, Hyderabad-34 | 11.00 AM |

In the last AGM, there were no resolutions required to be passed through postal ballot. The resolutions were passed

On show of hands with requisite majority. The venue of AGM has been chosen for its central location, prominence and capacity.

10) Disclosures

There are no materially significant related party transactions i.e., transactions material in nature, with its promoters, the Directors or the Management, or relatives etc., having potential conflict with the interests of Company at large.

S.RAGHAVA RAO Chairman and Managing Director

> R. KRISHNA MOHAN Director - Finance and Admn.

Mr. Rama Krishna Paruchuri Asst. Company Secretary

:

There have not been any non-compliance by the Company in general and no penalties or strictures imposed on the Company by Stock Exchanges or SEBI or any statutory authority, on any matter related to capital markets, during the last three years.

The Company has complied with all mandatory requirements of Corporate Governance, as required by the Listing agreement.

Means of Communication 11)

The audited quarterly, half-yearly and annual financial statements viz., Balance Sheet, Profit and Loss Account including Schedules and notes thereon, press releases, and presentations made to the institutional investors or analysts are posted on the Company's web site. www.cityonlines.com

The guarterly, half-yearly and annual audited financial results are generally published in The Business Standard, (the English newspaper), and in Andhra Bhoomi (the Telugu vernacular newspaper).

All material information about the Company is promptly sent through facsimile to the Indian Stock Exchanges where the Company's shares are listed and released to wire services and the press for information of public at large. Besides, the Company disseminates information through press meets and analyst meets.

As required by sub-clause V of Clause 49 of the listing agreement, management discussion and analysis report is provided elsewhere in the annual report.

12) **General Shareholders Information**

- a) The Annual General Meeting of the Company will be held on September 30, 2003 at 11.00 a.m. at Registered Office, 8 -2 248/A, Maharshi House, Banjara Hills, Road No. 3, Hyderabad -500 034.
- b) Financial calendar for the year 2002-03 (tentative):

| | Financial Calendar | |
|------|---|------------------|
| i) | Financial reporting for the quarter ending June 2002 | July 29, 2002 |
| ii) | Financial reporting for the Quarter ending September 30, 2002 | October 30, 2002 |
| iii) | Financial reporting for the quarter ending December 31, 2002 | January 31, 2003 |
| iv) | Financial reporting for the Year ending December 31, 2002 | April 28, 2003 |

Dates of book closure for AGM: September 25, 2003 to September 30, 2003 for the c) financial year 2002-03 (both days inclusive)

| d) Registered Office | : | G3, 8-2-248/A, |
|----------------------|---|-------------------------|
| | | Maharshi House, |
| | | Banjara Hills, |
| | | Road No. 3 |
| | | Hyderabad-34 |
| e) Telephone & Fax | : | 040-23356736 & 23356737 |
| Web site | : | www.cityonlines.com |

f) Listing Details

The Shares of the Company are Listed on the Hyderabad and Bangalore Stock Exchanges. The listing fee for the period 2003-2004 has been paid to these Stock Exchanges

ANNEXURE TO THE AUDITORS' REPORT CITY ONLINE SERVICES LIMITED

The Annexure referred to in paragraph 3 of the Auditor's Report to the members of the City Online Services Limited (the company) for the year ended 31st March, 2003, We report as required under Section 227(4A) that:

- discrepancies were noticed on such verification.
- 2. None of the fixed assets have been revalued during the year.
- 3. reasonable intervals.
- business.
- to book records.
- listed in the register maintained under Section 301 of the Companies Act, 1956.
- parties listed in the register maintained pursuant to Section 301 of the Companies Act, 1956.
- 8. for such loans does not apply.
- capital nature.
- made at reasonable and at prevailing market prices for such goods and materials.
- 11. There is a procedure for determination of damaged goods and the same has been properly dealt in the books.
- 12. The Company has not accepted any deposits from the public.
- 13. The Company has no realisable scrap at the year-end.
- 14. The Company does not have formal internal audit system.
- for a period of more than six months from the date they became payable.
- to revenue account.
- Section 209(1)(d) of the Companies Act, 1956 for any of the job of the Company.
- the department.
- Sick Industrial Companies (Special Provision) Act, 1985.

For G.P. RAO & CO. CHARTERED ACCOUNTANTS

G. PURNACHANDRA RAO PROPRIETOR

Place: Hyderabad Date: 02.09.2003

1. The Company has maintained proper records to show full particulars including quantitative details and situation of Fixed Assets. We are informed that the Fixed Assets of the Company have been physically verified by the management during the period and no significant

The Stock-in-trade of the Company has been physically verified by the management at

4. The procedure of the physical verification of stocks followed by the management is in our opinion, reasonable and adequate in relation to the size of the Company and the nature of its

5. No material discrepancies have been noticed on physical verification of stocks as compared

6. The Company has not taken any loans secured or unsecured, from Companies and firms

7. The Company has not granted any loans secured or unsecured to Companies, firms or other

Since the Company has not given loans the question of the terms applicable, being in order

9. In our opinion the internal control procedures are to be strengthened commensurate with the size and nature of its business for the purchase of capital goods and expenditure of

10. The transactions of purchase and sale of goods, materials and services made in pursuance of agreements entered in the register maintained under Section 301 of the Companies Act, 1956 in respect of transaction aggregating to Rs. 50,000 or more during the year have been

15. The Company has undisputed amounts payable in respect of Income tax, Rs.3.35 Lakhs and Service Tax Rs.2.89 Lakhs professional Tax Rs. 0.11 Lakhs outstanding as at 31st March, 2003

16. In our opinion and on the basis of our examination, no personal expenses have been charged

17. Maintenance of cost records has not been prescribed by the Central Government under

18. The Company is complying with the provision of the Employees Provident Fund Act and however, we were informed that there were some delays in depositing the amounts due to

19. The Company is not a sick industrial company within the meaning of Section 3(1)(o) of the

The Members of CITY ONLINE SERVICES LIMITED

- 1. We have audited the attached Balance Sheet of CITY ONLINE SERVICES LIMITED as at March 31, 2003 and the Profit and Loss Account of the Company for the year ended on that date, annexed thereto. These financial statements are the responsibility of the Company's Management. Our responsibility is to express an opinion on these financial statements based on our audit.
- 2. We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Management, as well as evaluating the overall financial presentation. We believe that our audit provides a reasonable basis for our opinion.
- 3. As required by the Manufacturing and Other Companies (Auditor's Report) Order, 1988, issued by the Company Law Board in terms of Section 227 (4A) of the Companies Act, 1956, we give in the Annexure a statement on the matters specified in paragraphs 4 and 5 of the said Order, to the extent applicable to the Company.
- 4. Further to our comments in the annexure referred to in paragraph (3) above we state that:
 - A) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit:
 - b) In our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
 - c) In our opinion, the Balance Sheet and the Profit and Loss account dealt with by this report are in compliance with the Accounting Standards referred to in Section 211(3C) of the Companies Act, 1956;
 - d) The Balance Sheet and the Profit and Loss Account dealt with by this report are in agreement with the books of account;
 - E) In our opinion, and to the best of our information and according to the explanations given to us, the said accounts give the information required by the Companies Act, 1956 in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:
 - i) In the case of the Balance Sheet, of the state of affairs of the Company as at 31st March, 2003; and
 - ii) In the case of the Profit and Loss Account, of the Profit of the Company for the period ended on that date.
 - f) On the basis of the written representations from the Directors, taken on record by the Board of Directors, none of the Directors are disqualified as on 31.3.2003 from being appointed as a Director under section 274(1)(g) of the Companies Act, 1956.

for G.P. RAO & CO. CHARTERED ACCOUNTANTS

G. PURNACHANDRA RAO PROPRIETOR

Place: Hyderabad Date: 02.09.2003

Address of the Exchange

The Hyderabad Exchange Limited 6-3-654, Opp. Erramanjil Bus Stop Somajiguda Hyderabad-500 082

- q) Stock Code
- H) Market Price data

Monthly

Ξ.

- Performance in composition to BSE Index/CRISIL I) Index
- j) Registrars and Share Transfer Agents

k) Dematerialization of Shares as on 31-3-2003 and liquidity

Partly paid up shares Fully paid up shares

I) Distribution of Shareholding as on March 31, 2003

| SI. No | Rs. | Rs. | No. of Shares | % to Total | No. of Holders | % to Total |
|--------|--------|-----------|---------------|------------|----------------|------------|
| 1. | Upto | 5000 | 47261 | 0.68 | 175 | 19.55 |
| 2. | 5001 | 10000 | 35300 | 0.51 | 36 | 4.02 |
| 3. | 10001 | 20000 | 42478 | 0.61 | 23 | 2.57 |
| 4. | 20001 | 30000 | 712200 | 10.28 | 278 | 31.06 |
| 5. | 30001 | 40000 | 416117 | 6.01 | 107 | 11.96 |
| 6. | 40001 | 50000 | 724950 | 10.47 | 152 | 16.98 |
| 7. | 50001 | 100000 | 546194 | 7.89 | 63 | 7.04 |
| 8. | 100001 | And Above | 4400500 | 63.55 | 61 | 6.82 |
| | | Total | 6925000 | 100.00 | 895 | 100.00 |

The Bangalore Stock Exchange Limited P. B. No. 27024, No. 51 Stock Exchange Towers, 1st Floor J. C. Road, Bangalore-560 027

6494, CITYON#(HSE)

| Av | erage |
|-----|-------|
| Low | High |
| Nil | Nil |

The shares are infrequently traded and hence not applicable

The Company has engaged the M/s XL Softech Systems Limited, Road No 2, Banjara Hills, Sagar society, Hyderabad 500 034 Tel: 040-3553214 and Fax 040-23553214. SEBI registered Registrar, as the Share Transfer Agents for processing the Transfers, sub-division, consolidation, splitting of securities, etc., the Company's shares are compulsorily traded in Dematerialized form, request for Demat and Remat should be sent directly to M/s. XL Softech Systems Limited. Shareholders have the option to open their accounts either with NSDL or CDSL as the Company has entered into Agreements with both these Depositories

| NSDL | CDSL |
|-----------|----------|
| 4,13,600 | Nil |
| 12,13,396 | 2,00,004 |

M) Pattern of Shareholding as on March 31, 2003

| SI. No | co Category | | | Sh | ares | |
|---|---|-------|--|---|---------------|--|
| 51110 | | | | Numbers | <u>%</u> | |
| 1. | Corporate Bodies | | | 24,53,000 | 35.42% | |
| 2. | Indian Mutual Funds | | | Nil | Nil | |
| 3. | Non Resident Indians | | | 20,000 | 0.29% | |
| 4. | Promoters | | | 17,77,000 | 25.66% | |
| 5. | Resident Individuals | | | 26,75,000 | 38.63% | |
| | Total | | | 69,25,000 | 100.00% | |
| n) A | 8 B H T | | | City Online Services Limited 8-2-248/A, Road No. 3 Banjara Hills, Hyderabad- 500 034 Tel- 040-3356736, Fax-040-3356737 | | |
| Ê | O) Contact Person E-mail Website | | <u>ramak</u> | Rama Krishna Paruchuri, Asst. Company Secretary <u>ramakrishna_Paruchuri@cityonlines.com</u> www.cityonlines.com | | |
| | p) The Company's Registrars are Contact Person | | Road N Sagar Banjar Hydera Tel- 04 | Society a Hills Ibad- 500 034 0- 40-3553214 | | |
| Non Mandatory Requirements a) Chairman of the Board | | | | | | |
| т | he Company's Managing Director | r sha | ll act a | s the Chairman for all the B | oard Meetings | |
| | | | | | | |

b) Shareholder Right

As the Company's financial results are published in major Newspapers (including regional language newspaper) having wide circulation and the same are posted on the Company's website (www.cityonlines.com). It is not considered necessary at this stage to send the same to the shareholders.

c) Postal Ballot

> The provisions regarding postal Ballot have been introduced recently by the Companies (Amendment) Act, 2000 and hence, the company had no occasion to make use of the same

Certificate

Auditors Certificate on compliance with the provisions of Corporate Governance pursuant to Clause 49 of Listing Agreement

We have examined the relevant records of City Online Services Limited for the year ended March 31, 2003 relating to compliance with provisions of Corporate Governance pursuant to Clause 49 of Listing Agreement entered by the Company with the Stock Exchanges, and state that in our opinion and to the best of our knowledge and according to the information and explanations given to us, the Company has complied with the Mandatory requirements contained in the said Clause of the Listing Agreement

Place : Hyderabad Date : September 2, 2003

For G. P. Rao & Co **Chartered Accountants**

G. Purnachandra Rao Proprietor